

**Minutes of the Meeting of the Board of Trustees of the Scarsdale Public Library (SPL)**  
**July 17, 2023**  
**Scott Room**

A meeting of the Board of Trustees of the Scarsdale Public Library was held on July 17, 2023 in the Scott Room.

The following participants were in attendance: Laura Liu, President; Jordan Copeland, Vice-President; Robert Jeremiah, Financial Officer; Betty Pforzheimer, Trustee; Stephanie Wechsler, Trustee; Jennifer Fishman, Trustee; Pedro Ladislau, Trustee; Beth Bermel, Library Director; Catherine Callegari, Assistant Library Director; Michelle Lichtenberg, Friends of the Scarsdale Library

Absent: Diksha Mudbhary, Secretary; Scott Gerwin, Trustee

The meeting was called to order at 7:34 p.m.

**1. Approval of minutes from the May 8, 2023 meeting:** A motion was made by Jordan, and seconded by Betty to approve the minutes of the May 8, 2023 meeting. The motion was approved with 2 abstentions (Jennifer and Pedro were not present at the meeting).

**Approval of minutes from the June 12, 2023 meeting:** A motion was made by Stephanie, and seconded by Pedro, to approve the minutes of the June 12, 2023 meeting. The motion was approved unanimously.

**2. Friends of the Scarsdale Library Report/Capital Campaign Committee:** The June 7 Sips and Snacks event was a big success! The fall family event is currently scheduled for Sunday, October 8. It is a holiday weekend, but they hope the program will attract many families who are staying in town. At this event, the Friends will also kick off the paver campaign, which will be the Capital Campaign Committee's main focus in the fall. FOSL are also hoping to bring back the Spelling Bee for February or March. Traditionally it is held at the High School Auditorium, which may undergo renovations next spring. The Friends are looking to the Middle School Auditorium as the alternate venue.

**3. Director's Report:** Beth has nothing to add to the report she shared with us. Pedro asked about who will pay the bill for the broken window - the answer is "the Library." Paul Zaicek is working on the specifications and quotes for the replacement, which has proven difficult due to the limited number of contractors and suppliers for this type of window. Stephanie commented on how inclusive the programming continues to be - for example the sensory playtime which was very well attended. Laura also complimented the final exam study nights.

**4. President's Report:** Laura thanked Beth for sharing the WLS Trustee's Zoom training meetings and encouraged trustees to attend or review the recordings. Laura also thanked Jordan for chairing the Bylaws Committee, which would be meeting this Thursday. Next, Laura reviewed the Code of Conduct of patron behavior and she will share that policy with all trustees. It is rare but the Library staff and Beth may occasionally need to enforce this policy to ensure quality library services to all patrons. Lastly, Laura reported that she joined a meeting where the coordinator of Senior Events at the SPL Claudette Gassler met with community members. Laura is happy to know that segment of the population is being served.

**5. Landscape Committee:** The Committee met earlier today to further review and deliberate the proposals from architects for the pavilion. The committee is also going out for proposals from engineering firms to address drainage issues.

6. **Signage Committee:** They are meeting this Thursday at noon to look at prototypes. Beth will then have more information to plan for a timeline for installation.

7. **Policy Committee:** In addition to Beth, Betty, Scott and Jennifer are on the Committee. Relevant senior staff members will also be involved in policies applicable to their areas. Several policies have been identified for review, and they are being discussed by the staff prior to the committee's review.

8. **Public Comments:** There were no comments from the public.

9. **Executive Session:** A motion to enter Executive Session to discuss the employment history of a particular person was made by Stephanie, and seconded by Pedro, at 8:09 pm.

At 8:25 pm a motion was made by Jordan, and seconded by Jennifer, to exit the Executive Session.

At 8:25 p.m. the meeting was adjourned.

Submitted by Robert Jeremiah