

Minutes of the Meeting of the Board of Trustees of the Scarsdale Public Library (SPL)

January 8, 2024

Scott Meeting Room

A meeting of the Board of Trustees of the Scarsdale Public Library was held on January 8, 2024 in the Scott Meeting Room.

The following participants were in attendance: Laura Liu, President; Jordan Copeland, Vice-President; Robert Jeremiah, Financial Officer; Diksha Mudbhary, Secretary; Betty Pforzheimer, Trustee; Jennifer Fischman, Trustee; Stephanie Wechsler, Trustee; Pedro Ladislau, Trustee; Sameer Ahuja, Village Trustee Liaison; Beth Bermel, Library Director; Catherine Callegari, Assistant Director; Michelle Lichtenberg, Friends of the Scarsdale Library. Absent: Scott Gerwin, Trustee.

The meeting was called to order at 7:34pm.

- 1. Approval of minutes from December 11, 2023 meeting:** A motion was made by Jennifer, and seconded by Betty, to approve the minutes of the December 11, 2023 meeting. Minutes were approved, with one abstention.
- 2. Friends of the Scarsdale Library Report/Capital Campaign Committee:** Michelle reported the Winter Readathon is now completed, and results are being tabulated. Spelling Bee (March 1) email will be going out tomorrow. Emcee Josh Millstein will be hosting the Bee. Justin Arest, Beth Bermel, and Amy Paulin will be the judges. The Annual Fund campaign is doing well, and the Paver Campaign is ongoing.
- 3. Director's Report:** There is no additional update beyond the Director's Report. Beth's budget presentation to the Village Board is expected to be on January 16th.
- 4. President's Report:** Betty and Jennifer will serve alongside Laura on the Nominating Committee. An update will be shared in March. Laura asked Board members if they would like to be forwarded emails received in the Board President's inbox. Trustees concurred that only being forwarded substantive emails was sufficient. Trustee Training recordings are available on the [NYSL Website](https://nysl.org) and <https://midhudson.org/trusteebookclub/>. Laura recommended Trustees explore the resources.
- 5. Landscape Committee:** Landscape proposals were expected to be on the January Board meeting agenda. Beth met with the Village today to respond to their questions and will be on tomorrow's agenda to outline a clearer legal process to authorize future contracts.
- 6. Signage Committee:** Exterior signage on the building is up and looks great from Post Road. The remaining signage in the Children's Room should be up by February, completing the project.
- 7. Policy Committee:** Jennifer voted to approve the Social Media Policy seconded by Pedro, and it was approved unanimously.
- 8. Bylaws Committee:** The Bylaws Committee is awaiting a response from the Village Attorney on one remaining item (conflict of interest) and will finalize the Bylaws once this is resolved.
- 9. FY2024-2025 proposed budget and fund balance- review and discussion:** Beth clarified a question regarding the Contractual Expenses line for FY 23-24 that had arisen during budget discussion meetings. Pedro commended Beth for leading an organized process and utilizing \$48,000 grants/gift funds to purchase

books. The Fund Balance decision is pending and will be discussed at February's meeting. Betty approved the proposed FY 2024-2025 Budget, and Pedro seconded. The motion was unanimously approved.

10. Comments from the public: There were no comments from the public.

Stefanie made a motion to enter Executive Session at 8:30pm, which Pedro seconded.

11. Executive Session: discuss information relating to a proposed, pending or current litigation

Stefanie motioned to exit executive session at 8:44pm, Jordan seconded.

Laura adjourned the Board meeting at **8:45** pm.

Submitted by Diksha Mudbhary